

RIVERSIDE TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
February 10, 2022

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, February 10, 2022 at 7:01 p.m., in the Elementary Cafeteria.

Present were: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
M. Adams, and R. O'Brien

Absent were: W. Greiner and T. McElroy

Dr. Parker led the flag salute.

Mr. O'Brien announced that adequate notice of the meeting had been given to the public by notifying the Courier Post and the Burlington County Times and posting notice at the Riverside Town Hall on January 13, 2022.

**CORRESPONDENCE-None**

Mr. Adams talked about Care Solace and how to reach counselors, the usage and securely monitoring the program. He gave an update on technology within the district and gave an update on winter sports.

**STUDENT COUNCIL**

A representative from student council stated they decorated doors for Black History month, placed hearts on lockers and handed out snacks.

**GOOD NEWS**

Mrs. Milch stated on Friday, January 14<sup>th</sup>, the National Honor Society held their inductions with Chris Rottinger, Marcos Sanchez, Elysia Espinal, Gwenn Farrell, Ryah Fitzgerald, Riley Grinnan, and Giavanna McManus joining members Gracie Iwanicki, Joelle McElroy, Michelle Salas, Joana Aucay Yanez, Megan Schmitt, and Skylar Warn. On Friday, February 4, coaches and members of the 1971-72 Burlington County League championship team were honored at halftime of the boys' game on the 50<sup>th</sup> anniversary of the Championship. The Riverside High School Student Council recently received the New Jersey Association of Student Council's Standards of Excellence Award, the most prestigious presented. This was a 2-year process of application and evaluation. The RHS Student Council submitted their activities: Homecoming, Spirit Week, Color Days for causes like Breast Cancer Awareness or Childhood Cancer or just for fun, Door Decorating for the holidays or for historical purposes, like Black History Month, locker and hall decorating with inspirational ideas, slogans, messages, raising money for various charities, especially the State Charity, or specific ones like the Betty White Challenge for Animals, canned food drives in conjunction with the Knights of Columbus. Acknowledgements of student and faculty achievements: Teacher Appreciation Week, etc. etc. etc. The process began in 2019-20 with Amber Jack as the president; it continued in 2020-21 with president Taylor Fritz and in 2021-22 with Joelle McElroy as president. In March 2020, just before the world shut down, Ocean City High School sent a team to RHS to interview and evaluate our students' application. After years of being rewarded with Honor School, Smile, and State Charity recognition, on January 12, 2022 Adviser Jennifer Hunter was notified that RHS received the top award, this is equivalent to a state championship in athletics. Those involved in the process include: Taylor Fritz, Annie Magargal, Joelle McElroy, Gracie Iwanicki, Riley Grinnan, Thais Peroto, Elysia Espinal, Gwenn Farrell, Vanessa Clark, Victoria Iwanicki, and Adviser Jennifer Hunter. They are our heroes. They are the best of us. They are Riverside. Congratulations and thank you!

## **STUDENTS OF THE MONTH**

Mr. Shumway, Ms. Follis and Mr. Pae introduced the following students of the month:  
Elementary- Shailen Rivera, 3rd grade; Jesse Ferreira, 4th grade; Alivia Wyckoff-Brown, 5th grade.  
Middle School- Olivia Richardson, 6th grade, Christopher Lopes, 7th grade; Reese Forssell, 8th grade.  
High School- Victoria Iwanicki, 9th grade; Anthony Barats, 10th grade; Maria Owens, 11th grade;  
Taylor Dill, 12th grade.

## **PRESENTATION**

Superintendent Mr. Adams and Curriculum Coordinator Mrs. Wawrzyniak did a presentation on the areas of growth form Assessment #1 and #2.

## **APPROVAL OF MINUTES**

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting, Regular Board Meeting and Reorganization Meeting held on January 6, 2022.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

## **APPROVAL OF FINANCIAL REPORTS**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (December 31, 2021), the Treasurer's Report (December 31, 2021), the Cafeteria Financial Report (December 31, 2021), the student Activity Financial Report (December 31, 2021), Athletic Council (December 31, 2021) and the Budget Status Report (December 31, 2021), as attached.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

## **APPROVAL OF BILLS**

On the motion by Mrs. Winerling, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of February 2022 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

## **BUSINESS & FINANCIAL**

### **Transfers**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
20.483.100.600.0.00.00	20.483.100.101.3.03.00	\$40,000
11.000.230.585.0.00.00	11.000.230.530.0.00.00	2,000

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

#### **Fire Drill and Security Report**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the January Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Officer, as attached.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

#### **Delran Township Public School District Tuition**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Delran Township Public School District for the 2021-2022 academic year, at a per pupil cost of \$14,295 (to be prorated) for one (1) High School homeless student.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

#### **Capital Reserve Withdrawal**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the withdrawal of \$91,390 from Capital Reserve for the construction of a security vestibule outside the Elementary School main entrance.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

#### **Alliance of Therapy Dogs Program**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the implementation of a Therapy Dog program through The Alliance of Therapy Dogs, a volunteer organization.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

### **Audit**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts and approves the 2020-2021 Audit, as presented with no audit findings and therefore no corrective action plan.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

### **Cancelled Checks**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves voiding the attached list of checks from their respective accounts as a result of the Annual Audit.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

### **RAA Contract**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the contract negotiated with and ratified by the Riverside Administrative Association for the contract years 2022-2023 through 2026-2027.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

## **PERSONNEL**

### **Staff Development**

On the motion by Mrs. Winerling, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2021-2022 school year, as attached.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

### **Substitutes**

On the motion by Mrs. Winerling, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the nurse, custodial/maintenance, secretaries, athletic trainer, and crossing guard/playground aide substitutes for the 2021-2022 school year, as attached.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

**Federal Family Leave (Revised Dates)**

On the motion by Mrs. Winering, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the revised dates for unpaid Federal Family Leave from the employees listed below, for the periods indicated.

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
<b>Stephanie Aubrey</b>	ES 1 <sup>st</sup> Grade Teacher	January 11, 2022-January 21, 2022
<b>Georgia Monschein</b>	ES 2 <sup>nd</sup> Grade Teacher	March 1, 2022-May 23, 2022

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

**NJ Family Leave**

On the motion by Mrs. Winering, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid NJ Family Leave requests from the employees listed below, for the periods indicated.

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
<b>Stephanie Aubrey</b>	ES 1 <sup>st</sup> Grade Teacher	January 24, 2022-February 28, 2022
<b>Georgia Monschein</b>	ES 2 <sup>nd</sup> Grade Teacher	May 24, 2022-June 7, 2022

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

**Federal Family Leave-Intermittent**

On the motion by Mrs. Winering, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the intermittent unpaid Federal family leave request for **Michelle Fassano**, ES Instructional Ambulatory Aide for the 2021-2022 school year.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

**Leave Requests**

On the motion by Mrs. Winering, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests from the employees listed below, for the periods indicated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
<b>Jessica Bruton</b>	Part-time ES Basic Skills Aide	April 25, 2022-May 1, 2022
<b>Kaitlyn Sosnoski</b>	ES Basic Skills Aide	February 1-3, 2022

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **New Employees**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members for the 2021-2022 school year, as recommended by the Superintendent:

1. **Tammy Joyce**, Elementary School Instructional Ambulatory Aide, at the hourly rate of \$19.60, start date of February 11, 2022, for the 2021-2022 school year.
2. **Jessica Powell**, Elementary School Instructional Ambulatory Aide, at the hourly rate of \$19.60, start date of February 15, 2022, for the 2021-2022 school year.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **Co-Curricular Resignation**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the resignation from **Melissa Aviles** as Stage Crew Advisor, effective February 4, 2022, for the 2021-2022 School Year.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **Co-Curricular Positions**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following co-curricular positions for the 2021-2022 school year, at the contract salaries listed.

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Drama Club	<b>Samuel Gorelick/Anthony Rewinski</b>	\$707.00 (each)
Stage Crew	<b>Samuel Gorelick/Anthony Rewinski</b>	466.75 (each)

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **After School Academy**

On the motion by Mrs. Winering, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members as substitute teachers in the After School Academy, paid with ESSER-II funds, for the 2021-2022 school year, at the rate of \$48.35 per hour.

<b><u>Substitutes</u></b>	<b><u>Substitutes</u></b>
<b>Joanne Devenny</b>	<b>Julia Pedersen</b>
<b>Stephanie Kirschbaum</b>	<b>Kaitlyn Sosnoski</b>
<b>Anastasia Lindenman</b>	

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **Student Athletic Trainer Internship**

On the motion by Mrs. Winering, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student athletic trainer intern during the 2021-2022 school year, as listed.

<b><u>Student</u></b>	<b><u>College</u></b>	<b><u>Placement</u></b>	<b><u>Dates</u></b>
Kiarrah Johnson	Thomas Jefferson University	Jennifer Van Hee-Athletic Trainer	March 7-April 30, 2022

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **Volunteer**

On the motion by Mrs. Winering, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteer for the 2021-2022 school year.

<b><u>Name</u></b>	<b><u>Position</u></b>
Louis Vazquez	Wrestling

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **STUDENTS**

#### **Fundraisers**

On the motion by Mr. Mossop, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2021-2022 school year, as attached.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **HIB**

On the motion by Mr. Mossop, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying Report for January 2022, as attached.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winering  
Nay: 0  
Carried

### **Field Trips**

On the motion by Mr. Mossop, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2021-2022 school year, as attached.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

### **Home Instruction**

On the motion by Mr. Mossop, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction, for the 2021-2022 school year:

<b><u>ID#</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
221056	January 28, 2022	March 31, 2022
231149	January 25, 2022	To Be Determined

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

### **Out of District Placements**

On the motion by Mr. Mossop, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2021-22 school year, as listed.

<b><u>ID#</u></b>	<b><u>Placement</u></b>	<b><u>Annual Tuition</u></b>
270250	Burlington County Special Services South	\$43,336.00
300035	Brookfield Elementary School	66,850.20

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

## **PROGRAM**

### **Program of Studies**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Riverside High School Program of Studies for the 2022-2023 school year, as presented.

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

## **FACILITIES**

### **Facility Use**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2021-2022 school year, as attached.



VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, R. Wallace, B. Winerling  
Nay: 0  
Carried

### **COMMITTEE REPORTS**

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No report

BUILDINGS & GROUNDS –No Report

ATHLETICS – No report

CURRICULUM – No Report

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT – Mrs. Pinho congratulated student council on all their hard work.

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE – Mr. Mossop stated Delanco will begin full days again on Monday, February 14, 2022.

**Acknowledgement of Visitors** – None

### **ADJOURNMENT**

On the motion by Mrs. Graf, seconded by Ms. Koka, and carried unanimously, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Robert O'Brien  
Board Secretary